SHARE MEETING MINUTES

June 11, 2020
Zoom Meeting

Attendees: Kellen Leister, Carol Mournighan, Don Frickel, Erica Shane, Harry MacAlpine, Randy Glantz, Nikki Watts, Soheyla Mahmoudi, Molly Hockman, Ellen Greenwood, Rene Ruehlin, Michelle Shaw, Mary Lee McIntyre, Greta Brendley

Don Frickel called the meeting to order at 7:42 pm.

Treasurer's Report: Kellen's report is attached, as is the proposed budget for 2021. Through March, 2020, expenditures were $371,000, with additional expenditures by the end of the fiscal year being increased by $475,000: the latter amount is being provided by individual donors and the Federal grant program under its CARES legislation. Total expenditures are thus expected to be approximately $822,000. The Federal money is targeted, through Fairfax County, to the Family Assistance program aimed at in-area clients (although some can be used for out of area clients if so requested by Fairfax County). Fiscal Year 2021will be in flux as we do not know whether the amount of future donations will continue at the FY 2020 levels: Kellen suggested that we assume $300,000 and monitor giving carefully throughout the year and adjust expenditures accordingly.

Expenditures will be front loaded for the first three months in FY 2021 as directed by Fairfax County in its management of CARES funding. Family Assistance is thus increased. Kellen raised the question of storage costs, and will discuss with the program leaders, since the furniture program is suspended (see below). Food and Clothing expenditures have increased and expected to continue at higher rates due to the Covid pandemic's economic consequences. As for an increase of

$12,000 for equipment, that is for a new refrigerator, which he expects will come from donated funds.

Kellen suggested that we continually monitor the budget based on Covid related issues, and make changes as necessary during the fiscal year.

The FY 2021 budget was unanimously approved by voice vote.

Family Assistance: Michelle reported that Family Assistance will only spend to meet demand, but the CARES money must be spent by December 31, 2020. Don noted that in May 2020 Family Assistance distributed approximately $60,000, whereas normal expenditures are $12,000 a month. CARES money is to be used only for rent, mortgage, food, prescription drugs, or utilities, and must be Covid related. Fairfax County requires extensive documentation to support each such expenditure. Family Assistance coordinators must differentiate between SHARE funds and CARES funds.

Furniture: Due to the pandemic, the furniture program is suspended.
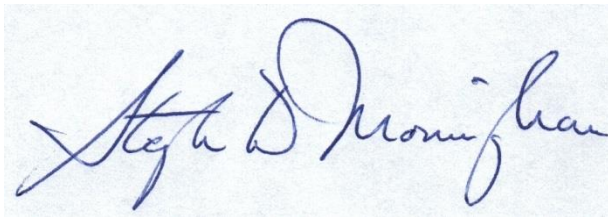
Food and Clothing Rooms:

Erica and Nikki reported that they began food distribution outside in the McLean Baptist Church parking lot on March 17, 2020, and it took about a month to get operations working smoothly. They are using three trucks and a minimum number of volunteers due to the pandemic. There are no Senior Tuesdays due to low demand, but Lewinsville and Falstead residents are coming on Wednesdays and Saturdays. Nikki and Erica have made deliveries to people who are unable to come to the Food Room. Donations are coming in as a result of Facebook requests. The food is being distributed in boxes, and they try to match client needs with what SHARE has in stock. The number of clients has almost doubled. From March 17, 2020 to June 10, 2020, 997 families have been helped, involving 1,877 boxes of food and $2,650 in gift cards. In

this period, family visits were not restricted, but in June visits will be limited. Don lauded Nikki's and Erica's heroic efforts.

New Business: Don noted that the McLean community has been very generous to SHARE during the pandemic, and he believes that is so because they trust SHARE to do a good job.

Randy presented the list of new officers and board members for Fiscal Year 2021, and the list was unanimously approved.

The meeting ended at 9:00 pm.

Secretary