

## Share Board Meeting

September 19, 2024 by Zoom

**Attendees:** Steve Mournighan, Mimi Granados, Kellen Leister, Molly Hockman, Robyn Smith, Laura Rees, Greta Brendley, Nicki Watts, Ron Kelley, Michelle Shaw, Nancy Najarian, Soheyla Mahmoudi, Don Frickel, and Phyllis Provenzano.

The Zoom meeting was called to order by president, Steve Mournighan at 7:31pm.

**Treasurer's Report :** Kellen Leister reported that Share is in a sound financial position at this time. Since the year began in July, all line items are within budget. We have received a grant from the LDS Warehouse of \$15,000. Fairfax County has allocated \$93,000 for use in referrals for Family Assistance. It was estimated that between 15-20% of our budget goes to gift cards. Currently, we are taking in more than we are spending. Members were asked again to determine items/areas that need more funding. An additional truck for the Furniture outreach was determined to be a good option. Once a proposal from this group is received, the Board can review and when approved, move forward with the purchase. The renovation of the Food Pantry and Clothing Room will continue with electrical upgrades and a new HVAC system that will cool the whole floor will be added. There will be a semi-annual review of the budget in January/February.

**Presentation of By-Laws Working Group:** Mimi Granados spoke about the process the group is going through with a lawyer. They met for over two hours. Our current by-laws are not up to current statues or codes. Work still needs to be done. However, the most pressing issue is to define what "Membership" is. This will need to be sorted out. Accompanying documents will also need to be created such as the Nominating Committee, and the process by which board members are selected/elected. The By-Laws are a minimum of what we have to do.

The next steps are for the lawyer to create a draft of the By-Laws which the small group will review. The small group will then present this to the Board. After Board review and discussion, the lawyer will create the final document.

**Discussion of Board Membership (who will be on the Board): Steve Mournighan and Mimi Granados:** We are in a transition time to new leadership. What is the process of electing officers? It was decided that something different was needed. This is what got the By-Law review started. What is the process? There needs to be more transparency. Phyllis Provenzano was introduced by Steve as the New Recording Secretary. But, because there was no process associated with this appointment, the board decided that the title of Acting Recording Secretary was to be used.

There is the beginning of a Nominating Committee in Nicki Watts, Laura Rees and Robyn Smith. In addition, an accompanying document to the By-laws will list the roles and responsibilities of each elected official's area. It was suggested that we use the sign-Up Genius list to ask members of their interest in these roles. By using this we will reach a broader group of people than is currently being tapped for these positions.

**Volunteer Appreciation Reception:** Initially it was thought that a dinner in November would be a good idea. However, after further discussion, it was determined that holding this in the Spring would be a better idea. Whether it is a dinner or simple reception, we need to thank our volunteers and Corporate Sponsors. We must show appreciation to all. How we do that will be decided on in the near future.

**Discussion of Future Board Meetings – Zoom or in person:** It was decided that our next meeting, in November will be held in the Conference Room at the Mclean Baptist Church which provides the space for Share to operate.

The meeting was adjourned at 9:25 pm.

Submitted by Phyllis Provenzano

Acting Recording Secretary

