

## SHARE MEETING MINUTES

May 9, 2019

St. John the Beloved Church

**Attendees:** Kellen Leister, Carol Mournighan, Don Frickel, Erica Shane, Nicki Watts, Kellen Leister, Jo Ann Kelleher, Greta Brendley, Rene Ruelin, Martha Collins, Stew Lingley, Randy Glantz, Vic Kimm, Pat Kimm

Don Frickel called the meeting to order at 7:38 pm.

**Treasurer's Report:** Kellen's report is attached. The inflows were normal, but the outflows were higher. The Women's Guild gave a donation of \$5,000 for sheets and blankets, but we are not exceeding our budget. There were also truck repairs. Storage space for the Furniture Program has been reduced by combining storage units, and whittling down the inventory: this cut costs in half. Food donations are high so purchases of food is down. The Holiday expenses were passing out gift cards to clients for Easter.

**Family Assistance:** Carol reported that there are more in-area clients, and she is looking to expand outreach to the middle schools such as Cooper. Marshall High School has not been responsive. The program is now down one coordinator.

**Furniture:** Stew reported that he needs schedulers. Although the volunteer list is large, at least one week a month only one truck goes out due to lack of teams.

**Food and Clothing Rooms:** Erica reported that Fairfax County is running a "Stuff the Bus" food drive in June. Keller Williams and the Postal Service are running drives in May. There is some turnover in volunteers. They had a "Prom Day" passing out prom dresses for girls who needed them. March had a successful "toiletries day". Food donations will be less over the summer, so she will have to buy food, usually at Walmart or the Capital Food Bank, or sales at Giant and

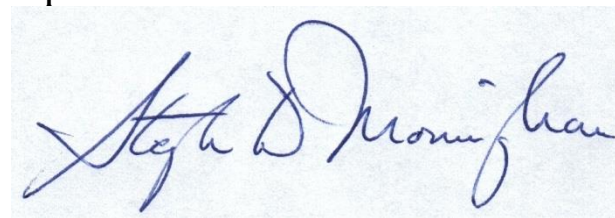
Safeway, in order to reduce costs. She is seeing more clients from the Fallstead housing development.

**Budget:** Kellen addressed the budget for 2020 (attached). He foresees inflows to rise slightly, as they have over the last 10 years. There was a large bequest of \$50,000 in 2019 which will not be repeated. Family Assistance is planned to increase due to outreach to the in-area middle schools. The Fallstead housing development will most likely increase needs for Family Assistance and Food and Clothing programs. The Food and Clothing budget reflects the study done by Erica and Chris Wilbur regarding purchase needs. The Holiday program expects more clients from Fallstead. The web site is being updated for free by Molly Hockman and Chris Wilbur's daughter. The Computer Refurbishment program costs reflect buying new hard drives and small parts.

**New Business:** Erica is buying iPads for greeters at the Food and Clothing Room in order to better organize the flow of clients. People are having a problem with the stairs, so the greeter will order food virtually. Older clients at Fallstead and Lewinsville are the targets for this service.

The Board voted to send Chris Wilbur a house warming gift for her new house in Massachusetts. Don also said he is looking for volunteers for the 50<sup>th</sup> Anniversary Party.

**Officers:** Randy proposed a slate of officers and program chairs (attached), which will be voted on next month. Greta / Jo Ann / Stu Lingley will continue on the Board and Nicki and Pat Kimm will be joining the Board. Paul Cincata has moved to Boston, and so is being replaced.



Secretary